



1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

SHOW INFORMATION

NNA's 131st Annual Convention

Hyatt Regency, Tulsa Ballroom, Tulsa, OK
 Oct 5-6, 2017

Official Service Contractor

Event 1 Productions, Inc.
 1601 S. 129th W. Ave.
 Sand Springs, OK 74063
 Phone: 918-245-8006
 Fax: 918-245-8007
 Email: mail@event1inc.net
 Online: www.event1inc.net

Show Location

Hyatt Regency
 100 East Second St
 Tulsa, OK 74103

Show Information

Backwall Drape: Black/White
 Sidewall Drape: Black
 Table Skirting: Black

**Electricity is not provided via Event 1. You will need to contact the venue directly for services.
 The venue is carpeted.**

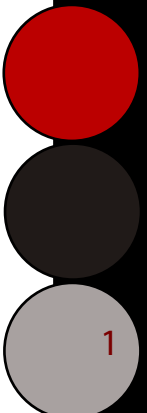
***At the close of the show, all exhibitor orders must be paid in full.
 All unpaid balances at the end of the show will have an additional \$125.00 re-processing fee automatically added.***

IMPORTANT DATES & TIMES:

***All dates are for 2017, unless otherwise noted. All times are Central Standard Time.
 Be sure to check all order forms for additional information and deadlines:***

Discount Deadline (for orders received w/ payment):	_____ Wed Sept 20	by 4:30 PM (CST)
Exhibitor Installation:	_____ Thurs Oct 5	8:00 AM - 1:00 PM
Show Hours	_____ Thurs Oct 5	2:00 - 7:30 PM
	_____ Fri Oct 6	9:30 AM - 3:30 PM
Exhibitor Dismantle:	_____ Fri Oct 6	3:30 - 5:30 PM

Exhibitors using a non-official carrier will need to make their own arrangements for pickup. Please make sure that a company representative will be on-site to oversee the outbound shipment of your display and products. All exhibitor freight must be removed by 4:30 on Fri, Oct 6 or it will be forced out through a common parcel carrier to the exhibiting company within 10 business days.





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

www.event1inc.net

TABLE OF CONTENTS

Event 1 Productions is committed to helping each exhibitor have a successful experience...

VENDOR PACKET CONTENTS

Standard Booth Furniture	3
Premium Booth Furniture	5
Custom Design/Banners & Signage	7
Exhibit Displays for Rent	9
Custom Design Signage for Sale	11
Payment Page	12



1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

www.event1inc.net

STANDARD BOOTH FURNITURE



Standard & Counter High Skirted Tables
(6 ft. and 8 ft. Available)



Padded Arm Chair



Folding Chair

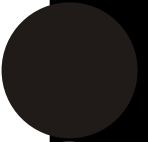
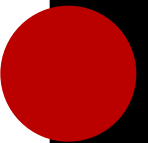


Counter High Stool

30" Lowboy & Highboy Tables



*Other styles available.
Styles may vary due to availability.
Payment information on following page.*





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

STANDARD BOOTH FURNITURE

PRICING INFORMATION

Show Name _____ NNA's 131st Annual Convention _____	Booth # _____
Company _____	Contact Person _____
Address _____	City, State, Zip _____
Telephone _____	Email Address _____

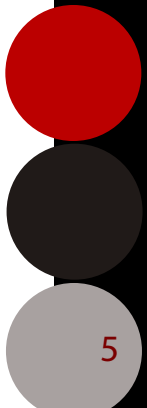
Item Description	Discount Rate	Standard Rate	Quantity	Total
Padded Arm Chair	\$35.00	\$43.75	___	_____
Counter High Stool	\$45.00	\$56.25	___	_____
Premium Folding Chairs (Black)	\$10.00	\$12.50	___	_____
Wastebaskets	\$10.00	\$12.50	___	_____
4' Table - Non-Skirted	\$50.00	\$62.50	___	_____
4' Table - Skirted	\$65.00	\$81.25	___	_____
6' Table - Non-Skirted	\$60.00	\$75.00	___	_____
6' Table - Skirted	\$75.00	\$93.75	___	_____
8' Table - Non-Skirted	\$70.00	\$87.50	___	_____
8' Table - Skirted	\$85.00	\$106.25	___	_____
Convert Provided Table to Counter Height	\$35.00	\$43.75	___	_____
4' Counter High Table - Non-Skirted	\$60.00	\$75.00	___	_____
4' Counter High Table - Skirted	\$75.00	\$93.75	___	_____
6' Counter High Table - Non-Skirted	\$70.00	\$87.50	___	_____
6' Counter High Table - Skirted	\$85.00	\$106.25	___	_____
8' Counter High Table - Non-Skirted	\$80.00	\$100.00	___	_____
8' Counter High Table - Skirted	\$95.00	\$118.75	___	_____
60" Round with Linen	\$75.00	\$93.75	___	_____
30" Lowboy Round	\$40.00	\$50.00	___	_____
30" Highboy Round	\$60.00	\$75.00	___	_____
30" Lowboy Round with Linen	\$55.00	\$68.75	___	_____
30" Highboy Round with Spandex	\$75.00	\$93.75	___	_____
Extra Table Skirts (Standard Size)	\$30.00	\$37.50	___	_____
Extra Table Skirts (Counter Size)	\$40.00	\$50.00	___	_____
Additional 3' Pipe & Drape	N/A	\$3.00 (per linear foot)	___	_____
Additional 8' Pipe & Drape	N/A	\$5.00 (per linear foot)	___	_____
Additional 16' Pipe & Drape	N/A	\$15.00 (per linear foot)	___	_____

Discount Deadline: **Wed, Sept 20, 2017 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	_____
Sales Tax (8.517%)	_____
Fuel Surcharge (4% of Sub-Total)	_____
TOTAL DUE	_____





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

PREMIUM BOOTH FURNITURE



Black Leather Couch

Black Leather Chair



Black Leather Loveseat



Presentation Board



Tapered Counter
(plain or w/custom graphic)



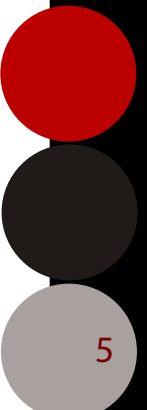
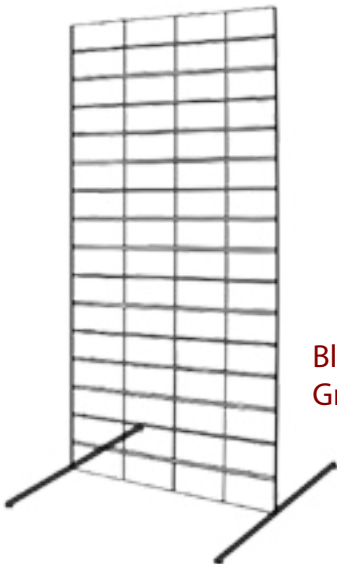
Literature Rack



Adjustable T-Rack



Black 6'x2'
Gridwall





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

PREMIUM BOOTH FURNITURE

PRICING INFORMATION

Show Name _____ NNA's 131st Annual Convention _____	Booth # _____
Company _____	Contact Person _____
Address _____	City, State, Zip _____
Telephone _____	Email Address _____

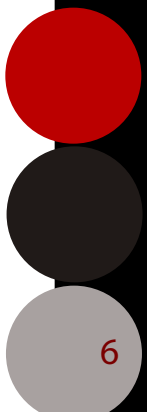
Item Description	Discount Rate	Standard Rate	Quantity	Total
Black Leather Couch	\$400.00	\$500.00	_____	_____
Black Leather Loveseat	\$300.00	\$375.00	_____	_____
Black Leather Chair	\$150.00	\$187.50	_____	_____
Coffee Table	\$65.00	\$81.25	_____	_____
End Table	\$45.00	\$56.25	_____	_____
8.5"x11" Literature Rack	\$65.00	\$81.25	_____	_____
8'W x 4' H Presentation Board	\$150.00	\$187.50	_____	_____
Black 6' H x 2'W Gridwall	\$75.00	\$93.75	_____	_____
Adjustable T-Rack	\$65.00	\$81.25	_____	_____
Tapered Counter (Plain)	\$200.00	\$250.00	_____	_____
Tapered Counter w/Custom Graphic	\$250.00	\$312.50	_____	_____

Discount Deadline: **Wed, Sept 20, 2017 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	_____
Sales Tax (8.517%)	_____
Fuel Surcharge (4% of Sub-Total)	_____
TOTAL DUE	_____



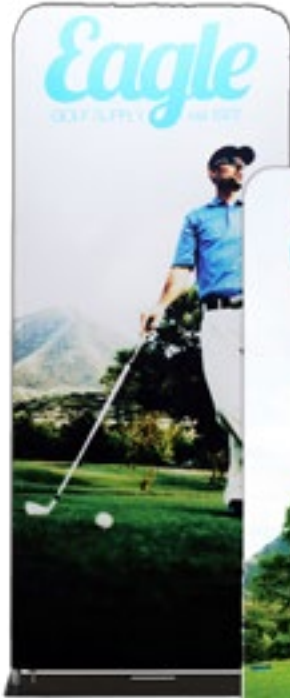


1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

CUSTOM DESIGN/ BANNERS & SIGNAGE

5' x 11.5'



5' x 9.5'



5' x 6.5'



GRAPHIC WALLS

- AFFORDABLE, *contact for pricing*
- Full Color, Full Custom
- Single or Double-sided
- Lightweight aluminum frame
- Stretch fabric graphic
- Portable
- Variety of widths
- Variety of heights up to 11.5'

Purchase and RENT options available



24"



\$48

24"



\$96

36"



\$108

42"



\$182

60"



\$280

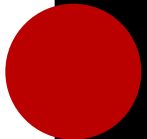


example sizes and pricing for single-sided signage

FLEX STAND SIGNAGE

AFFORDABLE | Full Color, Full Custom | Single or Double-sided | Brushed aluminum frame
 Flat white poly graphic material | Highly Portable | Variety of widths | Variety of heights up to 11.5'

Purchase and RENT options available





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

www.event1inc.net

CUSTOM DESIGN / BANNERS & SIGNAGE

PRICING INFORMATION

Custom Sizes and Designs:

In the print shop at Event 1 Productions we are able to produce a WIDE variety of high quality banners and signs to meet your specific display needs. Let us know what you are wanting/need and we will deliver the eye-catching signage that will bring more people to your booth.

All FLEX Stand Banner Printing is a flat rate of:

\$8.00 per sq.ft.*

*** NOTE: Rental of the FLEX Stand hardware used to display ALL of our free-standing banners & signs AND labor to setup all of your banners & signs IS INCLUDED in this cost!**

Please call for pricing on Graphic Walls and all other custom displays or structures.

Jennie Loucks or Scott Cutten
918-245-8006

CUSTOM DESIGNED ARTWORK

If you have a logo or theme, but need a "look" or "brand" for your show we can create that for you. Just share your ideas, any artwork you already have, and the message you wish to communicate and we can design some great options for your show. *Graphic Design fees will apply.* Already have your artwork? Great. Just submit it to us and we'll print for you. No design fees will apply

ARTWORK DEADLINE

We will need all applicable artwork submitted no less than 1 week before show setup (some exclusions apply). *We cannot guarantee delivery of signage if this deadline is not met. If we can "RUSH" fees will still apply.*

ACCEPTABLE FILE FORMATS

Preferred files are Adobe Photoshop (.psd), Adobe Illustrator (.ai), Postscript Files (.eps), High Resolution Adobe PDF (.pdf), and High Resolution TIFF (.tif).

JPEG, GIF, and PNG image files are acceptable, but should be the highest resolution available. Lower resolution images will result in reduced image quality.

HOW TO SEND YOUR ARTWORK

Email all artwork to jennie@event1inc.net and indicate Exhibitor Name, Show Name, and dimensions of banner or sign.

If your file is too large to email you can upload it on our Event 1 home page (www.Event1inc.net). Click on the link at the bottom right labeled "Upload Files" and follow the directions. Place attention to Jennie Loucks and indicate Exhibitor Name, Show Name, and dimensions of banner or sign. We also utilize Dropbox if that is an easier option for you.

**Have any more questions about banners and signs? Need help uploading files?
Need advice on how to make the "Look" of your show engaging to your target?**

We're Here to Help... 918.245.8006 | jennie@event1inc.net



1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

EXHIBIT DISPLAYS FOR RENT

60" x 60" Table Top Display



10' x 10' Truss System
 w/ Custom Graphics*
(other sizes & styles available)



Pop Up Counter
 w/ Custom Graphics*



8' Fabric Panel Display w/
 Alcove Counter & Backlit
 Header



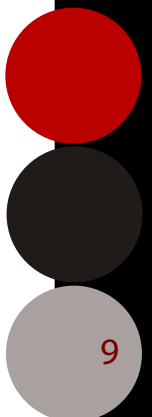
20' Fabric Pop Up Display w/ Counters



10' Fabric Pop Up
 Display w/ Counter

** Custom Graphics require 8 business days before show setup date.*

- Other display styles ARE available.
- Pricing information on following page.











1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

EXHIBIT DISPLAYS FOR RENT

PRICING INFORMATION

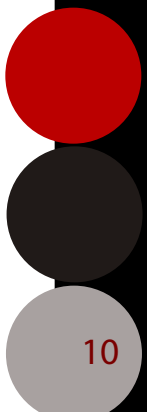
Show Name _____ NNA's 131st Annual Convention _____	Booth # _____
Company _____	Contact Person _____
Address _____	City, State, Zip _____
Telephone _____	Email Address _____

Item Description		Rate	Quantity	Total
60" x 60" Table Top Display 		\$200.00	_____	_____
Pop Up Counter w/ Custom Graphics* 		\$250.00	_____	_____
10' Fabric Pop Up Display w/ Counter Black Fabric Panels 		\$450.00	_____	_____
10' x 10' Truss System w/ Custom Banner* (other sizes and styles available) 		\$500.00	_____	_____
8' Fabric Panel Display w/ Alcove Counter & Backlit Header Blue Fabric 		\$650.00	_____	_____
20' Fabric Pop Up Display w/ Counters Black Fabric Panels 		\$750.00	_____	_____

** Custom Graphics must be received 8 business days before show setup date for production.*

Discount Deadline: Wed, Sept 20, 2017 by 4:30 PM (CST)
All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.
Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	_____
Sales Tax (8.517%)	_____
Fuel Surcharge (4% of Sub-Total)	_____
TOTAL DUE	_____





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

WE HAVE WHAT YOU NEED

www.event1inc.net

MAKE THE MOST OF YOUR EXHIBIT SPACE!

Event 1 has all the items that can make your company

*** STAND OUT ***

from the crowd at this year's show!

Contact **Scott Cutten at (918) 245-8006 or scutten@event1inc.net** to discuss more than **1,000** exhibit display products!



Retractable Banner Stands | Table Throws

Ceiling Hanging Signs | Literature Racks

Table Top Displays | Pop Up Displays

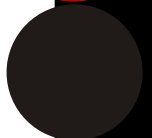
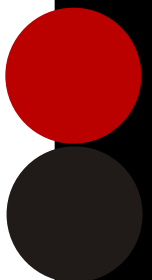
Feather & Teardrop Flags | Light Boxes

Modular Displays | Panel Displays

Showcases | Display Accessories

Outdoor Signs | iPad Display Stands

and much, MUCH more...





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

PAYMENT TERMS & POLICIES

Show Name <u>NNA's 131st Annual Convention</u>	Booth # _____
Company _____	Contact Person _____
Address _____	City, State, Zip _____
Telephone _____	Email Address _____

Products/Services Ordered	Prices	
Authorized Representative Signature _____	Sub-Total:	\$ _____
	Taxes (8.517%):	\$ _____
	Total Surcharges:	\$ _____
	TOTAL:	\$ _____

PAYMENT TERMS & POLICIES

All exhibitor orders are due in advance of the scheduled exhibitor move-in date. Orders received in full (including applicable sales taxes) before or on the discount deadline date will receive the discount price rate. Event 1 Productions will accept Personal and Company Checks, VISA, MasterCard and American Express. If ordering with a Purchase Order (PO#), please call Event 1 Productions to arrange payment schedule. Exhibitors must call the Event 1 Productions' office prior to the discount deadline date for authorization of a PO to be eligible for the discount deadline. If Event 1 Productions receives a Purchase Order without directly communicating with the exhibitor/company, the discount price will not apply.

All orders received after the discount deadline date and time (CST) will receive standard pricing. All payments are due in advance. Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. All orders received on show site will be priced at the standard rates. All on-site orders must make payment at the time of the order and before the service is rendered. **At the close of the show, all exhibitor orders must be paid in full. All unpaid balances at the end of the show will have an additional \$125.00 re-processing fee automatically added.**

All credit cards that are denied will have an additional \$75.00 re-processing fee (\$150.00 if not handled before the close of the show, and if the order was placed on show site).

REFUNDS: Questions regarding refunds should be brought to the service desk at the show site, if possible. If not, you have 14 days after the show's end date to request a refund.

METHOD OF PAYMENT		
Company Check	Credit Card	Other: _____
Authorized Representative Signature _____	Print Name Please _____	Date _____

CREDIT CARD AUTHORIZATION / COMPANY INFORMATION					
Type of Card:	VISA	MasterCard	American Express	Discover	Total Amount Charged \$ _____
Card Number _____			Expiration Date _____		
Card Member Name (Please Print) _____			Signature _____		
Card Member Address _____					
City, State, Zip Code _____			Telephone Number _____		
Send Receipt To: _____			At: email, address, fax # _____		

***Thank you for your business.
 Please let us know if there is anything more we
 can do to make your event a success.
 We look forward to working with you again!***

The Event 1 Team

Sub-Total	_____
Sales Tax (8.517%)	_____
Total Surcharges	_____
TOTAL DUE	_____

